



**HISTORIC
FRANKLIN
TENNESSEE**

Zoning Certification Letter Request

If you need a Zoning Certification Letter, please provide the following information:

To obtain copies of any information a records request must be made in person.

Applicant/Contact Name (individual requesting information): _____

Business Name (business requesting information) : _____

Address (of individual requesting information): _____

Phone: _____

Fax or Email (for sending completed letter): _____

Business Name (of location on which zoning information is requested): _____

Address (of location on which zoning information is requested. Provide street, cross streets and photo showing location if land is vacant and no address is assigned): _____

Parcel ID (this is for location verification): _____

Purpose of requested letter: _____

Information requested (circle all that apply): zoning district, parcel id, adjacent zoning,
permitted uses

Additional information requested (be specific): _____

Please return application with a \$25.00 fee to the Building & Neighborhood Services Department and allow 10 business days to receive your Zoning Certification Letter.